How to use the Word Template for English Manuscripts for JSAI20XX

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This document describes a formatting guideline for English manuscripts of the 24th annual conference of JSAI. This is also a sample of the formatted manuscripts

1. Introduction

This article contains guidelines for authors contributing to the JSAI20XX using Microsoft Word. The conference proceedings will be distributed on a CD-ROM containing PDF files prepared by the authors. To ensure that all papers in the proceedings have a uniform appearance, please refer to the following instructions.

2. General Information

2.1 File format and size

The manuscript file should be a Adobe(R) PDF (Portable Document Format) file. The size of the manuscript file should be less than 3 Mbytes. The extension of the file name should be .pdf. The title of the paper and author's name(s) should be the same as those inputted in the application form.

2.2 Paper length

The length of each paper is two (2) pages. One or two additional pages can be included.

3. How to use jsaiac_en.dot template

The jsaiac_en.dot is a template file for Microsoft Word. Please create new file by opening the template file. This template defines page styles and paragraph styles of which names start with JSAIAC.

3.1 Header

The conference name in the header and your paper ID should not be included, because the organizing committee will add them.

3.2 Title

Change strings in the template. You may adjust tab stops for authors' name and/or affiliations. Change contact address at the left bottom also should be changed.

3.3 Main text

Please apply not "Normal" but "JSAIAC Main Text" style to the main texts. When you paste texts from other word files, you may paste the texts as plain texts (without style) or apply the style after pasting the texts with own styles.

4. Other Information

4.1 Tested versions

We tested the template in the following versions.
- Microsoft Word 2000 (Windows) English Version
- Microsoft Word 2000/XP/2003/2007 (Windows) Japanese Version

References

[Surname of the first author Year] Names of authors, Title, Journal, Publisher, Year.

Contact: Name, Affiliation, Address, Phone number, Facsimile number, E-mail address